



INDONESIA

CATATAN KONTROL HARIAN PENGEMASAN PRODUK

Packaging Daily Control Record

Dopl./Unit : Production / Pengemasan (Packaging)

No. Ruangan/Line (Room No./Line) :

No. Nama Mesin (Machine) :

Kapasitas mesin (Machine speed) :

Nama Produk/
Name of Product :

1. 2.

Order :

Order :

Hen / gtl (Day/Date) :

Proses/Proses : Pengemasan/Packaging

No : F-PR-03-11
Rev : 1.03
Date : 00 Agustus 2012

SHIFT	1 Shift =		bilateral		1 Kik (box) @		bilateral/bottle/sachet (brochure) @		bil(gps)		Norm :	
☐ I	07.00-08.00	08.00-09.00	09.00-10.00	10.00-11.00	11.00-12.00	12.00-13.00	13.00-14.00	14.00-15.00	15.00-16.00			
☐ I + over time	08.00-09.00	09.00-10.00	10.00-11.00	11.00-12.00	12.00-13.00	13.00-14.00	14.00-15.00	15.00-16.00	16.00-17.00	17.00-18.00	18.00-19.00	
☐ II	07.00-08.00	08.00-09.00	09.00-10.00	10.00-11.00	11.00-12.00	12.00-13.00	13.00-14.00	14.00-15.00	15.00-16.00	16.00-17.00	17.00-18.00	18.00-19.00
☐ II	15.00-16.00	16.00-17.00	17.00-18.00	18.00-19.00	19.00-20.00	20.00-21.00	21.00-22.00	22.00-23.00				
☐ III	14.30-15.00	15.00-16.00	16.00-17.00	17.00-18.00	18.00-19.00	19.00-20.00	20.00-21.00	21.00-22.00	22.00-23.00			
☐ III + over time	22.00-23.00	23.00-24.00	00.30-01.00	01.00-02.00	02.00-03.00	03.00-04.00	04.00-05.00	05.00-06.00				
	18.00-19.00	19.00-20.00	20.00-21.00	21.00-22.00	22.00-23.00	23.00-24.00	24.30-01.00	01.00-02.00	02.00-04.00	03.00-04.00	04.00-05.00	05.00-06.00

Realisasi/realization

Rencana/plan man hours

Realisasi/realization man hours

Down Time (e)												
1. Persiapan/preparation												
2. Persediaan material availability												
3. Pergantian belt / changing of belt												
4. Pergantian item / Changing of item												
5. Kurang Saran/less facility												
6. Kualitas/quality												
7. Sanitasi/sterilization												
8. Perbaikan internal/ internal improvement												
9. Lain - lain/ Others												
BREAK DOWN (Kerusakan Mesin)												
IDLE TIME (Tidak ada Rencana)												

TOTAL HEN/PLAN TOTAL (a)

TOTAL REALIS/REALIZATION TOTAL (b)

VOLUME TERKAP/ACHIEVEMENT VOLUME (c = (b/a) x 100%)

TOTAL JAM KERJA TERSEDIA/WORK HOURS TOTAL (d)

DOWN TIME TOTAL (e)

BREAK DOWN TOTAL (f)

IDLE MACHINE TOTAL (g)

TOTAL JAM EFEKTIF MESIN/EFFECTIVE MACHINE HOURS TOTAL (h = d - e - f)

OUTPUT BAK/RA/TAM/OUTPUT AVERAGE/HOURS (i = h x 100)

% EFISIENSI MESIN/MACHINE EFFICIENCY (EMH) (%) (j = i / 100 x 100 %)

CATATAN/NOTE :

RENCANA PRODUKSI HARIAN / DAILY PRODUCTION PLAN

No.	Batch No.	Batch Size	PK	Celak	Poles	PTP	PVC	Kg	Jumlah / Amount		Operator :	3.
									(Bulir / pcc)	(Kotil / Carton)		
1.											1.	2.
2.											3.	4.
3.											5.	6.
4.											7.	8.
5.											9.	10.
6.											11.	12.
7.											13.	14.
8.											15.	16.
9.											17.	18.

Keterangan / no : Shift I (p awal/initial prep. : 07.00 - 07.30, p akhir/end prep. : 15.45 - 16.00), Shift II (p awal/initial prep. : 15.00 - 15.30, p akhir/end prep. : 22.45 - 23.00), Shift III (p awal/initial prep. : 22.00 - 22.30, p akhir/end prep. : 05.45 - 06.00)

EMH = Efektifitas mesin hour /effectivity of machine hours

Idle time = tidak terdapatnya jadwal produksi / No production plan.

Supervisor