INDOFARMA

CATATAN KONTROL HARIAN PENGEMASAN PRODUK MANUAL
Manual Packaging Daily Control Record

No	:	F-PR-03-17
Rev	:	00
Eff.Date	:	15 Juni 2011

Dept. /Unit : Production I / Pengemasan (Packaging)

Hari / tgl (Day/Date) :

No. Ruang/Lini (Room No./Line) :

Nama Produk / Name of Product :

Order :

Proses/Process: Pengemasan manual/ Manual Packaging

Batch No :

1 ktk (*box*) @ blister/strip/bottle/sachet(+brochure) @ btr(*pcs*)

Norm :

Bottles @ btr (pcs)

Catch Cover @ btr (pcs)

SHIFT															Total
☐ I	07.00-08.00	08.00-09.00	09.00-10.00	10.00-11.00	11.00-11.30	12.30-13.00	13.00-14.00	14.00-15.00	15.00-16.00						
☐ I	08.00-09.00	09.00-10.00	10.00-11.00	11.00-12.00	13.00-14.00	14.00-15.00									
☐ I + *over time*	07.00-08.00	08.00-09.00	09.00-10.00	10.00-11.00	11.00-11.30	12.30- 13.00	13.00-14.00	14.00-15.00	15.00-16.00	16.00-17.00	17.00-18.00	18.00-19.00			
☐ II	15.00-16.00	16.00-17.00	17.00-18.00	18.30-19.00	19.00-20.00	20.00-21.00	21.00-22.00	22.00-23.00							
☐ II	14.30-15.00	15.00-16.00	16.00-17.00	17.00-18.00	19.00-20.00	20.00-21.00	21.00-21.30								
☐ III	22.00-23.00	23.00-24.00	00.30-01.00	01.00-02.00	02.00-03.00	03.00-04.00	04.00-05.00	05.00-06.00							
☐ III + *over time*	18.00-19.00	19.00-20.00	20.00-21.00	21.00-22.00	22.00-23.00	23.00-24.00	24.30-01.00	01.00-02.00	02.00-04.00	03.00-04.00	04.00-05.00	05.00-06.00			
Renoana/*plan (a)*															

REALISASI / REALIZATION

No.	Nama / *Name*	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil / *Result*	* LT	Hasil *Result (b)*	Man Hours (e)	*LT (f)
1																														
2																														
3																														
4																														
5																														
6																														
7																														
8																														
9																														
10																														
11																														
12																														
13																														
14																														
15																														
Sub Total																														

PENUNJANG / SUPPORT

1																														
2																														
3																														
4																														
5																														
Total																														

Total Rencana /*Plan total (a)*	:	btr(*pcs*)/kg	Total Man Hours Tersedia / *man hours available total(e)*	:	Menit/*minute*
Total Realisasi/ *Realization Total (b)*	:	btr(*pcs*)/kg	Total Man Hours tidak terlaksana / *man hours rest total (f)*	:	Menit/*minute*
Volume Tercapai/ *Achievement Volum (c)*	:	%	Total efektif man hours/effective man hours total (g=e-f)	:	Menit/*minute*
Output rata-rata/jam (*Output Averege/Hour*) (d= b/ g	:	btr(*pcs*)/kg	Effective man hours (h=d/norm)	:	%

Catatan/ *Note* :

Paraf Supervisor /*Sign*

(_____)

*) LT = Lost Time dalam hitungan menit